Email Settings

Email Settings enable you to set up Manager.io to directly send emails from the application. With the correct configuration, you can email invoices, quotes, and other documents to your customers without leaving Manager.io.
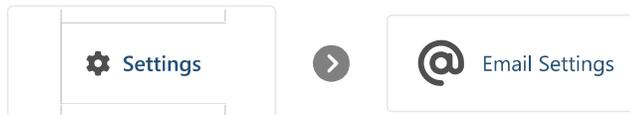
Configuring SMTP Server Details

To enable email functionality, you need to input your SMTP server details. This information allows Manager.io to connect to your email provider and send emails on your behalf.

For detailed instructions on configuring your SMTP server settings, see the SMTP Server section.

Setting Up Email Templates

Optionally, you can configure Email Templates to pre-define the subject and body of your emails. Email templates help streamline your communication by automatically populating emails with consistent content when sending documents.

For more information on how to create and customize email templates, see the Email Templates section.