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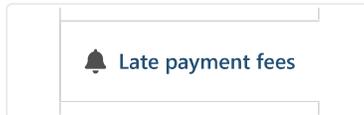
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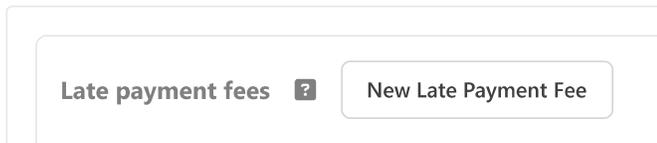
## Late payment fees

The **Late Payment Fees** tab in Manager.io allows you to manage and monitor extra charges resulting from delayed payments. It provides an efficient method for keeping track of all late payment fees associated with outstanding sales invoices.



### Creating a Late Payment Fee

To create a new late payment fee, click on the **New Late Payment Fee** button.



### Understanding the Late Payment Fees Tab

The **Late Payment Fees** tab includes several columns:

#### Date

The due date for the late payment fee.

#### Customer

The name of the customer charged with a late payment fee.

#### Sales Invoice

The reference number of the sales invoice associated with the late payment fee.

#### Amount

The fee charged for the late payment.