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## Guides

Manager.io is a versatile accounting software designed to cater to the unique needs of diverse businesses. You can customize the software by activating only the modules you need, adding custom fields to capture business-specific data, and generating reports tailored to your operations. For example, a retail store may activate the **Inventory Items** tab, while a consulting firm might prioritize **Billable Time**.

## Editions of Manager.io

Manager.io is available in three editions:

### 1. Desktop Edition

- Installed on your computer (Windows, Mac, or Linux).
- Free forever to use.
- Does not support multi-user access due to its nature.

### 2. Cloud Edition

- Hosted in the cloud with nothing to install.
- Accessible from any computer or mobile device through a web browser.
- Supports multi-user access.
- [Sign up for a free trial.](#)

### 3. Server Edition

- Installed on your own server.
- Offers the same features as the Cloud Edition but hosted on your infrastructure.

All editions include all modules and features. The only difference is where the software is running. Manager.io businesses are compatible across all editions and operating systems. This means you can transfer your data between different editions and systems with ease.

## Installing the Desktop Edition

To install the Desktop Edition:

1. Go to the [Download](#) page.
2. Download the program for your operating system (Windows, Mac, or Linux).
3. Install the software by following the on-screen instructions.

Upon opening the Desktop Edition, you will be directed to the **Businesses** screen.



For more information, see [Businesses](#).

## Accessing the Cloud Edition

If you have signed up for the Cloud Edition:

1. Visit your login URL provided during the sign-up process.
2. Enter your **Username** and **Password**.
  - The default account username is "administrator".
3. If you've forgotten your password, visit [cloud.manager.io](https://cloud.manager.io) and use the "Forgot password" link to reset it.

Once logged in, the **Businesses** screen will appear, similar to the Desktop Edition.

For more information, see [Businesses](#).

## Customizing Manager.io

- **Activate Modules:** Enable only the modules you need for your business operations.
- **Add Custom Fields:** Capture unique data specific to your business by adding custom fields.
- **Generate Reports:** Create tailored reports to gain insights into your business activities.

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With Manager.io, you have the flexibility to tailor the software to match your business needs, ensuring an efficient and effective accounting experience.