



English

Download

Releases

Guides

Chatbot

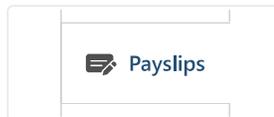
Accountants

Forum

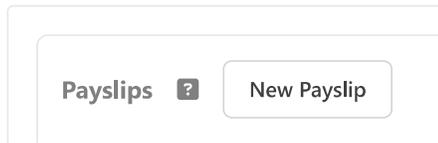
Cloud Edition

Payslips

The **Payslips** tab in Manager.io allows you to manage and distribute employee salaries efficiently. With this feature, you can generate detailed payslips that display earnings, deductions, and contributions for each employee.



To create a new payslip, click the **New Payslip** button.



The **Payslips** tab displays a list of payslips with the following columns:

Date

Shows the date on which the payslip was issued.

Reference

Displays the reference number assigned to the payslip for tracking purposes.

Employee

Indicates the name of the employee who received the payslip.

Description

Provides a brief description or note about the payslip.

Gross Pay

Shows the total sum under the **Earnings** section on the payslip.

Deduction

Lists the total amount under the **Deductions** section on the payslip.

Net Pay

Calculates the net amount payable to the employee by subtracting **Deductions** from **Gross Pay**. This amount increases the employee's balance in the **Employees** tab.

Contribution

Displays the total amount under the **Contributions** section of the payslip.

[As above.]