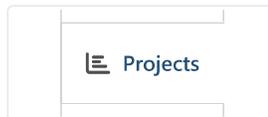
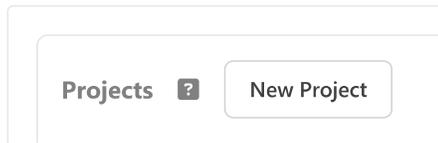


Projects

The **Projects** tab in Manager.io is designed to help you track the income, expenses, and overall profitability of individual contracts, customer relationships, or specific clusters of work.



To create a new project, click the *New Project* button.



Once your project is set up, you can link it to relevant financial transactions. When entering income or expenses, select the appropriate project from a drop-down menu. Purchase orders can also be assigned to projects. While purchase orders are not actual costs until they are invoiced, they appear under the **Projects** tab in the **Purchase Orders** column. This allows you to track potential upcoming expenses.

The **Projects** tab features several columns that help you monitor the financial health of your projects:

Name

Title of the project.

Income

Total income assigned to the project.

Expenses

Cumulative expenses allocated to the project.

Profit

Net profit, calculated by subtracting expenses from income. Clicking on this figure redirects to a detailed Profit and Loss Statement for the project.

Purchase Orders

Shows expenses from uninvoiced purchase orders. Clicking on the figure will list all purchase orders linked to the project with expenses pending invoice processing.

Revised Profit

Adjusts the profit figure by subtracting the cost of uninvoiced purchase orders, providing a more accurate reflection of the project's financial status.

Example: If the profit is \$10,000 and there are \$2,000 in uninvoiced purchase orders, the revised profit would be \$8,000.